



FABLED BOOKSHOP & CAFE
BOOKSELLER JOB DESCRIPTION

The purpose of this position is to host and serve our customers and brand through

***“Every-step” customer service,
Facilitating an amazing over-all experience, and
Embodying our culture, values, and principles to customers and co-workers.***

This position is part-time (12-25 hours/week) and requires availability for weekdays, weeknights, weekends, and holidays.

OVERVIEW OF POSITION:

- Initiating with customers, serving them with unparalleled insight, kindness, and hospitality for the entirety of their experience.
- Stocking, shelving, and organizing merchandise to give the customer the best possible experience, every single time.
- Taking initiative to maintain the cleanliness of the shop, bathrooms, event space, and cafe as a way of hosting our guests in the most wholistic way.
- Offering thoughtful book suggestions, continually growing in your own readership as you inspire others to do the same.
- Ultimately, representing Fabled excellently every day by embracing your job with character, work-ethic, honesty, and excitement.

QUALIFICATIONS

- Must be able to lift 30 pounds, as this job is very physical and will require moving book boxes and shelving/relocating books
- Must be able to be active and on your feet for several hours at a time

BUZZ-WORDS FOR THIS POSITION

- Takes initiative
- Hard-worker
- Teachable
- Friendly & Engaging
- Enjoys serving all ages
- Team-player
- Positive attitude
- Integrity
- Avid reader
- Multi-tasker
- Character
- Relates well to authority